USAREUR Bulletin

Number 16 **HQ USAREUR/7A, Unit 29351, APO AE 09014** **15 August 2000**

This bulletin expires 1 year from date of publication.

WOMEN'S EQUALITY DAY

Women's Equality Day will be celebrated August 26. The theme of this year's observance is "Celebrating Women's Right to Vote."

Commemorative events will be scheduled throughout USAREUR to mark this observance. Leaders should refer to USAREUR Pamphlet 600-21 and encourage participation in these events within mission constraints.

Information on Women's Equality Day can be found at *http://www.per.hqusareur.army.mil/services/equal/specialobservances/womensequalityday/wedbriefhistory.htm.*

NEW USAREUR COMMAND MEMORANDUMS AND ENDORSEMENTS

The following USAREUR command memorandums and endorsements have been distributed as shown:

➢USAREUR Risk Reduction Program, AEAGA-GW (370-7585), 26 July 2000 (Dist: A)

➢USAREUR Private Organizations and Fundraising Policy, AEAGA-GR (370-8680), 28 July 2000 (Dist: C)

➢Chief of Staff of the Army's Professional Reading List, AEAGS-MH (370-7635), 1 August 2000 (Dist: D and E)

➢Army Hearing Conservation Program, AEAMD (486-8113), 3 August 2000 (Dist: A)

➢Directive—Dignity and Respect in the Army, AEAGA-MP (370-6279), 8 August 2000 (Dist: A)

Units included in the distribution should have received their copies. Proponent telephone numbers are listed after the office symbols. These memorandums are also available in the Electronic Library of USAREUR Publications and AE Forms at *http://www.aeaim.hqusareur.army.mil/library/home.htm.*

NEW USAREUR COMMAND POLICY LETTER

The following USAREUR command policy letter has been distributed as shown:

➢USAREUR Command Policy Letter 23, Commander's Coins, AEAJA-KL (370-6569), 7 August 2000 (Distr: A)

Units included in the distribution should have received their copies. The proponent telephone number is listed after the office symbol. This policy letter is also available in the Electronic Library of USAREUR Publications and AE Forms at *http://www.aeaim.hqusareur.army.mil/library/home.htm.*

USAREUR COMMAND POLICY LETTER RESCISSION

The following USAREUR command policy letter is rescinded (the proponent staff office at HQ USAREUR/7A is shown in parentheses):

➢USAREUR Command Policy Letter 23, Commander's Coins, 16 June 1999 (OJA)

USAREUR INFORMATION ASSURANCE POLICY

The integrity of USAREUR automation systems must be preserved.

Information assurance (IA) protects automation systems and data, whether installed on or passed through the system. Safeguarding both systems and data is a nonnegotiable responsibility.

Appendix A provides the IA policy for USAREUR.

HOW TO USE THIS BULLETIN

HQ USAREUR/7A publishes the USAREUR Bulletin (UB) on the 1st and 15th of each month.

Only items sent by or through a HQ USAREUR/7A staff office will be accepted for publication in the UB. HQ USAREUR/7A staff offices may send items by fax (370-6568), mail (HQ USAREUR/7A, ATTN: AEAIM-SM-EB, Unit 29351, APO AE 09014), or e-mail (pubsmail@hq.hqusareur.army.mil).

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Personnel with questions or comments about this bulletin may contact the UB editor by telephone (370-6267) or e-mail (pubsmail@hq.hqusareur.army.mil).

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DISTRIBUTION:

This bulletin is distributed by e-mail and is available only in electronic format.

APPENDIX A
USAREUR INFORMATION ASSURANCE POLICY

REFERENCES

AR 380-19, Information Systems Security

USAREUR Regulation 525-306, Nonnuclear Event or Incident Report (OPREP-3) Procedures

COMMAND OVERSIGHT

Commanders will brief information assurance (IA) compliance when they brief their commanders on the status of activities (for example, quarterly training briefings, quarterly review and analysis). The briefing will give IA compliance status as yes (in compliance) or no (not in compliance); or as red (not in compliance), amber (partially in compliance), or green (in compliance). Briefing slides will have the following bullets:

➢**Automated Information System (AIS) Servers Are Registered.** AIS servers are registered with the Regional Computer Emergency Response Team, Europe (RCERT-E). Server information must have been updated within the last 90 days.

➢**Key AIS Persons Are Licensed.** System administrators (including persons with elevated system privileges), network managers, and system and network security oversight personnel (for example, information systems security manager, information systems security officer) meet minimum training and licensing requirements.

➢**Security Standards Are Met.** Systems and networks meet the following minimum security standards:

◆**Anti-Virus Is Installed.** Current anti-virus software must be installed.

◆**Password Policy Is Enforced.** Password policy, including changes to policy, must be followed and enforced.

◆**Software Is Configured.** Software must be configured according to configuration standards on the RCERT-E website at *https://www.rcerte.5sigcmd.army.mil*.

Connections to the USAREUR Nonsecure Internet Protocol Router Network (NIPRNET) and the Secret Internet Protocol Router Network (SIPRNET) must be registered with the RCERT-E before use. Registration is completed electronically on the RCERT-E website.

INFORMATION ASSURANCE EMERGENCY AND INCIDENT PROCEDURES

A threat to any one networked computer anywhere in DOD is a threat to DOD computer systems worldwide. In response to this type of threat, HQDA has instituted a 4-hour reporting requirement for IA emergencies. The standing operating procedures (SOPs) of the offices involved provide specific reporting procedures.

➢An IA emergency is an ongoing security vulnerability that has the potential for major damage to data or major degradation of automation services that would adversely affect the USAREUR warfighting mission. An IA emergency requires USAREUR and HQDA notification within 4 hours.

◆Actual or suspected intrusions in USAREUR and significant computer-network vulnerabilities are reported to the Watch Officer, Office of the Deputy Chief of Staff, Operations, HQ USAREUR/7A. The Watch Officer will notify specific USAREUR commanders by telephone and follow up with an e-mail executive summary. The officer will follow procedures in the Watch Officer SOP.

◆When a situation has the potential for commandwide information or system damage, the Information Assurance Program Manager, USAREUR, may declare an IA emergency alert, code word DRAGON LIGHTNING. DRAGON LIGHTNING alerts are processed by the USAREUR Emergency Action Center for rapid commandwide notification. Notification will be by telephone (conference call) and follow-up flash message.

➢An IA incident is an ongoing security vulnerability that does not meet the criteria of an IA emergency but requires prompt correction. An IA incident normally will be limited to duty-hour and duty-day notification.

➢Routine information (for example, software-vulnerability notices, new viruses, suspicious Internet protocol addresses) will be reported daily during the workweek in the Current RCERT-E Operations Activity Report. The reporting cutoff time is 1700 Central European Time (CET). The incidents must be reported to the Watch Officer by 1800 CET.